

**Mackensen PTO Meeting Minutes**  
**Tuesday, September 20, 2016**

Meeting Called to Order at 6:33 PM by PTO President Chuck Palm.

Chuck introduced our PTO Leadership Team

- President, Chuck Palm
- Vice President, Stacie Quast
- Secretary, Margo Hernden
- Treasurer, Corey Grandmaison
- Volunteer Coordinator, Stephanie Ward

**Secretaries Report** – Margo gave the secretaries report from our last PTO meeting from April 2016.

Approved by Stacie Quast

2<sup>nd</sup> Approved by Stephanie Ward

**Treasurers Report** – Corey gave our treasurers report. He is checking monies and accounts with the start of the school year. Making sure everything is all set. Next month will present a spending trend; intake from fundraisers vs. spending. We've never had a time or position to have to say no to something requested. For teachers budget this school year each teacher will receive \$600 from PTO. The PTO voted and approved \$600.00 budget for each teacher for 2016-2017. For busing costs, Cheryl can call Transportation for a bussing estimate. Bussing costs us a lot of money for field trips.

Approved by Margo Hernden

2<sup>nd</sup> Approved by Stacie Quast

**Principals Report** – Julie gave her Principles Report.

- Western's Homecoming Parade is this Friday, September 23. We are walking as a group from Mackensen. If interested in walking contact Julie Robinson.
- Starting this Thursday Carol Mathews and another retired teacher will start coming to Mackensen 2-3 a month for K-5 classes to present on mindfulness, character traits, coping mechanisms, etc. This is a great teaching program. Our cost is only \$1,100.00. Our first one Thursday is on "honesty."
- Julie asked the PTO to purchase a new school banner. It is red, 8ft, bull dog, says Mackensen, etc. The cost is \$125.00. The PTO voted and approved.
- Trunk or Treat is Tuesday, October 25. 6:00 – 7:00 PM. No drop offs, all students must be accompanied by an adult. No rain out date. In the event of rain, candy will be handed out during the school day. We will need help sorting candy. More details will be sent home. Candy is donated by parents.
- New Staff Member – Laurel. She'll come every Wednesday and work with staff on content coaching.
- Fun Fair is Saturday, March 4. 10:00 – 2:00 PM. One of our largest fundraisers. Set up Friday after school. Need volunteers for set up, all day Saturday, games, etc. Any sponsors interested contact Margo Hernden, [margopowers17@hotmail.com](mailto:margopowers17@hotmail.com)
- K-5 NWEA Testing all on-line and at grade level has started. Targeted individualized. Helps pin point where each student may need help or struggling. If a student is absent there will be make up days.

- Thursday, September 22 is School Picture Day.

Approved by Stacie Quast

2<sup>nd</sup> Approved by Stephanie Ward

**Teachers Report** – No teacher attended our September PTO Meeting.

**Volunteer Coordinators Report** – Stephanie gave a volunteer coordinators report. Anyone who wants to volunteer any amount of time please contact Stephanie Ward.

- We've already sold over 100 Smart Cards and deposit has been made.
- Fall Fundraiser kicked off Monday, September 19. Orders Due October 3, Products delivered November 3, and money due November 10.
- Class T Shirts – all classes. We'll order them oversized to fit over clothing. Each class a different color. Staff receives them as well. We use them for class trips. End of year student keeps their shirt. We switched to Sandlots this year for purchasing of T shirts. Each shirt is \$3.99, saving us \$2.00 a shirt from our previous supplier.
- We will do a T Shirt/Sweatshirt Fundraiser. Flyers will come home.
- 5<sup>th</sup> Grade Camp Timbers is September 26 & 27
- PTO Voted on Paw Prints for the teacher doors, replacing the Stars. Plus teachers have switched classes and we have new teachers. We voted yes for the new Paw Prints. Cost about \$150-\$200.
- September 30 is our Blood Drive. 2:00 – 6:00 PM. Need more sign ups, will take walk ins.

Approved by Stacie Quast

2<sup>nd</sup> Approved by Corey Grandmaison

**New Business** – Looking into possible fundraisers at McDonald's on South Euclid and Panda Express. Buffalo Wild Wings day is October 12. This is all day and it's a ½ day of school. Flyers to come home last week of September/early October. If we want a Color Run or Girls on the Run we need to have a volunteer to lead the project. If interested, please contact Stephanie Ward. We are still doing grant requests for a track around our field. The cost of the track is \$25,000.00.

Approved by Eva Neophytou

2<sup>nd</sup> Approved by Renee Hoppe-Lapan

### Mark your Calendars....

Friday, September 23 is Popcorn Day – Free to all from the PTO

Friday, September 30 Ice Cream Day - \$.50 each

Tuesday, October 25, Trunk or Treat

Friday, February 10, School Dance

Spirit Week – Week of February 27

Saturday, March 4, Fun Fair

Wednesday, June 7, Field Day

**Next PTO Meeting is Monday, October 17 at 6:30 PM**